

Principal's Annual Report

This report was prepared with a reflective spirit-looking back on our accomplishments to date, while also sharing recent activity in a variety of key administrative domains.

The mid-term report showcases and improvements and glories of our school, undoubtedly, but also makes us think deeply about our shortcomings, corrections and improvement to make as go ahead. The second half of the academic session represents an interesting period for the school. As we close out the first half of the year and prepare for the second, we find ourselves thinking about how to build on our successes thus far. School-wide, our primary focus has been on pursuing academic excellence, though the systems we have implemented to support student achievement are constantly under review. We remain committed to having authentic conversations about what our students need most, how best to support their learning, how to support our teachers, and how to assume a general posture of continued and perpetual betterment. For some of these questions, we have answers—while others remain somewhat elusive. However, Administration feels comfortable about the direction that we are moving and the accomplishments we have made to date.

The proverbial start of school” celebratory” period is over and the teachers and students are all engaged in the teaching and learning process. Our recent half-yearly examination results formed a baseline for each student to indicate progress over the course of the year. **A summary of these test results is attached to this report.**

Subject benchmark exams have been Administered with the blueprint design prepared by the Principal K.JOSE GEO .Performance result were tabulated and parent/teacher conferences were scheduled for PT- I. Half-yearly and PT II to engage in a conversation regarding academic and behavior progress with all families. A combination of professional observations and evaluations by SMC, each teacher, Correspondent and Principal along with standardized test scores from the nucleus of these discussions. These important dialogues help form a team of parents and teachers to support and encourage each student in their educational experience.

We believe that the success of instituted programs such as remedial classes, bridge gap classes, extra classes are showing up in these exam results.

Academic: Major Accomplishments through January, 2023

*** Planning and preparation:** A lesson plan schedule and template were introduced and implemented. This helped to establish accountability, consistency and instructional growth.

***Observation and Feedback:** A three-part observation cycle(pre-observation conference, informal observation and post-observation conference) was designed to raise the level of reflective planning and teaching. Every teacher has had at least two observations during this process. Formal observations were completed for every teacher in the building and returned with areas of strength and areas of growth.

***Performance Evaluation:** Assessments of PT I, Half-yearly and PT II were done- Every student was assessed using CBSE Grade criteria and progress monitoring was in place for all students who were in need of that support. Benchmarks were created and circulated in each grade level in the areas of all main subjects. Teachers will use this data to review or reteach concepts that students did not understand or did not retain.

***Professional Development:** Teachers have had professional development on performance Standards, teaching skills, classroom instruction, time management, and the changes to literacy instruction, mathematical/ science practices common for all grades—**on ground the implementation of these skills is still wanting. Teachers will have additional differentiation training if needed in end of the March, 2023.**

*** Instructional Support:** Every grade level teacher received access to all subject materials, including digital live support and content mapped support for worksheets, question papers, question banks and teacher resources from Teach Next Education and our Academic Partners. **Once again I**

repeat—teachers taking advantage of these resources provided and making maximum use of them is questionable.

OPERATIONS and FINANCE

Operations: One of the stated operational goals for 2022-23 was to create efficiencies that increase back office productivity. One critical component to achieving this goal required a redesigned website that would direct external inquiries to a virtual “home base” rather than to a contact person at the school. As a consequence we have leveraged a new and functional application that has helped accomplish our principal goal in addition to improving the school’s web presence.

The latest iteration of this initiative has been the launch of our online enrollment application. The response to this new web feature has been overwhelmingly positive. In one week, we have received upward of 150 applications spanning all grade levels.

Operations: Major Accomplishments through January 2023

***Communication and Efficiency:** Designed and launched a new school App equipped with new interactive features. Continued the use of social networking sites (Facebook/what sup) while adding a new communications medium to expand the reach of our communications methods.

***Successfully on-boarded new staff members (as per requirement).**

***Successfully launched new Payroll system and re-established/transferred all major HR and Benefit processes with state and local officials.**

*** The preparation of New Operational Policies: 1. The teachers Employment Agreement, 2.Almanac,3.School Prospectus , 4.Parent-student handbook-Underway.**

***Maintenance and Technology Requests:** Successful school-wide adoption of “Work Order Requests” for nonemergency maintenance and technology issues. The use of work orders has improved back-office efficiency by allowing small assignments & projects, which improves efficiencies when requiring the assistance of 3rd party vendors.

Finance:

It goes without saying that we have successfully navigated fairly rugged terrain with regard to finances through January 2023. In spite of heavy outstanding fee we have managed well. Administration has been able to avoid staff layoffs or programmatic cuts that would impact the integrity of our academic program, RE: mandatory trainings, curricular resources and supplies, school events, co-curricular activities, school trips and all regular expenses and unexpected liabilities (facility maintenance costs) are being addressed, accordingly. Additionally, while the primary driver of our revenue is student enrollment, it has been more important than ever that we maintain our total student population-which we have. Furthermore, it is difficult to determine why or how we have been able to retain students at a higher than in year’s past, but anecdotally it appears that interest in our middle school has risen.

Human Resource

As has been the case in the beginning months after PT-I. Administration has been preoccupied with personnel matters—namely, identifying, vetting, and on-boarding new hires following unexpected resignations. Allow the record to reflect that the Administration considers mid-year resignations (barring extraordinary circumstances) to be particularly egregious and professionally unacceptable. Aside from actions of this sort being particularly difficult to manage they are especially challenging for children. They also weaken the confidence of our parents. To that end, we expect all staff members to honor their employment agreements for the entirety of given school-year. That said, the loss of professionals have allowed us to rearticulate the roles and responsibilities for the position. To date, all of the previously reported vacant positions have been filled.

MISCELLANEOUS

Report on School Events & Activities

Teachers Formal and Informal Class Observation have taken place and reports available.

Student Observation Is recorded (Observation Period July—September(2022) from ClassIV – VII

Students took part in inter-school/District level competitions—Football, Chess, Long Jump, High Jump, not-put, Track events (100,200,&800)

Teachers Orientation:

Date	Name Of the Product	Trainer Name
5 May 2022	Logical Reasoning and Aptitude	Mr. Yuvaraj
13 May 2022	English	Mrs. Angelina
20 May 2022	Teach Next – Refresher Training	Mr.Sunmuganathan
27 May 2022	Pre Primary/Computers	Ms.Thirunavukarasu
3 June 2022	EVS	Mrs.Josephine Jinifer
10 June 2022	Teach Next – Doubt Session	Mr.Murali
15 June 2022	Faculty Development Program	Mr.Nandhu
17 June 2022	NLP Training	Mr.Sasikumar

- Exemplary & Professional Teachers
- Lesson Plan – Teaching Objective/Learning Outcome & Time Management
Integrating (Use of) Practical Kit along with the lesson:
- Next Education- Class Management & Integrating(Use of)Practical Kit along with the lesson:
- Next education---How to make classroom interactive & interesting by use of various teaching methods.
- Orientation session (15th June 2022) with Mr. Nandhu, conducted day workshop on Classroom management & Time management .

Teacher's Day Celebration:-

The **Teacher's Day Celebration** was celebrated on Sep 5, 2022 in the school.

The teacher's day celebration on 05-09-2022 was started with a great enthusiasm where a number of fun games were arranged for the teachers as quiz. Memory game, running race, lemon and spoon, thread and needle and balloon burst. All the teachers were honored with a memento by the correspondent and trustees. The winner of the games were encouraged with certificates.

Go Green week:-

The **Go Green week Celebration** was celebrated on Jun 30, 2022 in the school.

The Go Green week was celebrated for a week to make aware and encourage students about the need to save our earth.Each day of this week was planned and celebrated with a theme as green dress day, green vegetables day, paper less day, sapling plantation day. Where the whole week the students with their teachers were guided by the principal with valuable message and information.

The students participated with great interest by preparing charts, banners, models and along with their speech. The students with teachers took pledge to save the earth for the future.

Vinayagar Chathurthi:

The **Vinayagar Chathurthi Celebration** was celebrated on Aug 31, 2022 in the school.

The festival vinayagar Chathurthi was celebrated in our school by keeping the idol of Lord Ganesha with decorations. The students with the teachers were gathered in the portico of the school where songs and mantras were chanted in praise of Lord Ganesha. Followed by, the speech for the reason for the festival was delivered by the teachers and the day ended with the sweets distributed for the children's.

Saraswathi Pooja:-

The **Saraswathi Pooja Celebration** was celebrated on Oct 04, 2022 in the school.

The Saraswathi Pooja and Ayudha Pooja was celebrated in the school with the teaching and non-teaching staff along with the management of the school. The Pooja was held in the activity area where the new admission kids along with their parents joined the Pooja with us. The Pooja was started with songs, mantras and with regular Pooja. Where it was followed with the writing of letters in the paddy seeds with their parents. The new kids were motivated with gifts and with some games. Later the Pooja was led for the books and the buses of the school with the non-teaching staff. The day ended with distribution of gifts from the management for the non-teaching staff.

Diwali Celebration:-

The **Diwali Celebration** was celebrated on Oct 21, 2022 in the school.

Diwali the festival of lights was celebrated in KSR MYTIKAS by lighting a small candle in the life of God's special children. The value of sharing and giving was motivated within the students by our principal and correspondent. A group of 25 boys with their orphanage guardians were invited to celebrate Diwali with the children. KSR MYTIKAS children and their parents contributed a lot of useful things for these special children. The invited children were served a good lunch followed by cultural program which was arranged to entertain and spend a fun filled time for the guests.

Later, followed by the cultural events all the students with the teachers assembled in the school ground to enjoy fire crackers which made the evening colorful with the sound of crackers and lights.

With a lot of good memories the boys were bid send off with wishes to their home.

Children's Day Celebration:-

The **Children's Day Celebration** was celebrated on Nov 14, 2022 in the school.

Children's Day was celebrated on 14-11-2022 in a joyful way. All the children were dressed colorfully, Parents were invited to the program. The day started with a special assembly with a valuable message by the Principal followed by a number of fun games organized for the children in the playground. Teachers performed a special skit, play, dance and songs to entertain children. The day ended with sweets and gifts from the Correspondent and SMC of the school.

Karate Belt Competition:-

The **Karate Belt Competition Celebration** was celebrated on Nov 29, 2022 in the school.

Karate Belt Competition was held in the school for grade 5 to 7 to encourage their creativity.

Greeting Card Making Competition

The greeting card making competition was conducted for class 1 to 3 where this competition was planned to encourage the students in their creativity and imagination.

Rangoli competition:-

The **Rangoli competition Celebration** was celebrated on Aug 13, 2022 in the school.

The Rangoli competition was planned to encourage and motivate team spirit and creativity skills.

The students from grade 6 and 7 took part in the competition. Six students for each houses were nominated. It was an inter-house competition.

Science Quiz—Inter-house:-

The **Science Quiz—Inter-house Celebration** was celebrated on Aug 13, 2022 in the school.

The science quiz was conducted on 13-Aug-2022 students from the four houses topaz, Opal, Sapphire, Ruby nominated four students for each house from grade 4 to 7.

The competition was conducted with various rounds—Audio and Visual.

Math Quiz: Inter – House:-

The **Math Quiz: Inter – House Celebration** was celebrated on Oct 29, 2022 in the school.

The Math Quiz arranged on 29-10-2023 in remembrance of the great mathematician Ramanujam. Quiz was arranged and conducted by the Math department teachers. Students from class 4 to class 7 participated in the quiz with their learn members. Each house was represented by four members. The quiz was planned with lots of fun and logical thinking.

Science & Art Expo:

The science and art exhibition was arranged on January 07 th, 2023. This program was arranged especially to motivate the skills of the children on their hands on activity and to improve their scientific experimental ability. The parents along with the school management inaugurated the expo.


The exhibits and models were arranged in the Auditorium and three classrooms, the students from grade 1 to grade 7 took part in the expo.

Various models. Live models, scientific puzzles and experiments were displayed by the students. It was a full day expo where students had a lunch break for an hour and took their seats again as parents kept coming in. The overall show was a good success with the help of the Principal, Management, Students, Teacher and Parents.

Periodic Test 1:

The Periodic Test 1: was held from 22/09/2022 to 30/09/2022 for classes (grade 3 to grade7).


The examination was held for one hour with prior schedules revisions

 KSR MYTIKAS PUBLIC SCHOOL-CBSE												
SUMMATIVE ASSESSMENT I - (2022-2023) Time Table / Time: 10.00 am - 12.30 pm												
Date	Day	K2	K3	G1	G2	G3	G4	G5	G6-A	G6-B	G7	G8
22/09/2022	Thursday	-	-	Computer	Hindi	Hindi	Computer	Tamil	Maths	Science	Social	Tamil
23/09/2022	Friday	-	-	Hindi	Computer	Computer	Grammar	Hindi	Tamil	Social	English & Grammar	Science
24/09/2022	Saturday											
25/09/2022	Holiday											
26/09/2022	Monday	Tamil	Tamil	Tamil	Tamil	Tamil	Tamil	English	Hindi	Hindi	Maths	Social
27/09/2022	Tuesday	English	English	English	English	English	Hindi	Grammar	Computer	Computer	Science	Maths
28/09/2022	Wednesday	Hindi & ST Rhymes	Maths	Grammar	Grammar	Grammar	English	Maths	Science	Maths	Computer	Hindi
29/09/2022	Thursday	Maths	Hindi & ST Rhymes	Maths	Maths	Maths	Maths	EVS	English & Grammar	English & Grammar	Tamil	Computer
30/09/2022	Friday	EVS	EVS	EVS	EVS	EVS	EVS	Computer	Social	Tamil	Hindi	English & Grammar

Periodic Test 2:

The Periodic Test 2: was held from 15/12/2022 to 22/12/2022 for classes (grade 3 to grade7).


The examination was held for one hour with prior schedules revisions

 KSR MYTIKAS PUBLIC SCHOOL-CBSE												
SUMMATIVE ASSESSMENT - II - (2022-2023) Time Table / Time: 10.00 am - 12.30 pm												
Date	Day	K2	K3	G1	G2	G3	G4	G5	G6-A	G6-B	G7	G8
15/12/2022	Thursday	Tamil	Tamil	Hindi	Hindi	Tamil	Tamil	Computer + LRA	English + Grammar	Science	Maths	Social
16/12/2022	Friday	English	English	Grammar	Computer + LRA	Hindi	English	Hindi	Computer + LRA	Computer + LRA	English + Grammar	Tamil
17/12/2022	Saturday	-	-	Computer + LRA	Grammar	Computer + LRA	Hindi	Tamil	Maths	Social	Science	Computer + LRA
18/12/2022	Sunday	Holiday										
19/12/2022	Monday	Maths	Maths	Tamil	Tamil	English	Grammar + LRA	English	Hindi	Hindi	Computer + LRA	English + Grammar
20/12/2022	Tuesday	Hindi	EVS	English	English	Maths	Maths	Maths	Tamil	Maths	Hindi	Science
21/12/2022	Wednesday	EVS	Hindi	Maths	Maths	EVS	EVS	EVS	Social	English + Grammar	Tamil	Maths
22/12/2022	Thursday	St & Rhymes	St & Rhymes	EVS	EVS	Grammar	Computer	Grammar	Science	Tamil	Social	Hindi

Periodic Test 3:

The Periodic Test 3: was held from 15/03/2023 to 24/03/2023 for classes (grade 3 to grade7).

The examination was held for one hour with prior schedules revisions

 KSR MYTIKAS PUBLIC SCHOOL - CBSE SUMMATIVE ASSESSMENT - III - (2022 - 2023) Time Table / Time: 10.00 am - 12.30 pm													
Date	Day	K1	K2	K3	G1	G2	G3	G4	G5	G6 - A	G6 - B	G7	G8
15/03/2023	Wednesday	-	-	-	Hindi	Computer + LRA	Hindi	Grammar	Hindi	Tamil	Science	Computer + LRA	Social
16/03/2023	Thursday	-	-	-	Computer + LRA	Hindi	Tamil	Hindi	Tamil	Hindi	Hindi	Maths	English + Grammar
17/03/2023	Friday	St.Telling+ Rhymes	Hindi+ St.Telling +Rhymes	EVS	Tamil	Tamil	Computer + LRA	Tamil	Computer + LRA	English + Grammar	Tamil	Social	Hindi
18/03/2023	Thursday	EVS	EVS	Hindi+ St.Telling +Rhymes	EVS	EVS	EVS	Maths	EVS	Science	English + Grammar	Tamil	Maths
20/03/2023	Monday	English	English	English	English	English	English	Computer + LRA	English	Maths	Social	English + Grammar	Science
21/03/2023	Tuesday	Maths	Maths	Maths	Maths	Maths	Maths	English	Maths	Computer + LRA	Computer + LRA	Science	Tamil
24/03/2023	Friday	Tamil	Tamil	Tamil	Grammar	Grammar	Grammar	EVS	Grammar	Social	Maths	Hindi	Computer + LRA

Christmas Celebration:

The Christmas Celebration was celebrated on Dec 23, 2022 in the school.

The Program was inaugurated by the Correspondent along with the Trustees present.

The day started by welcoming the parents – students dressed like Santa Claus.

The Christmas message was delivered by the Correspondent and by the Guest of Honor.

Later the program was followed with Bible reading. Speech on the birth of Christ, a video on the birth of Christ, songs sung by children, dance by students and the program ended with the play on the birth of Christ.

The day was graced by the parents and students. Later students and parents were distributed sweets.

Child Cancer AwarenessProgram:

Child Cancer Awareness Program was held in the school auditorium 14-Nov-2022 by the Lions Club, Ambur Zone.

The program started by 2pm- all the parents were invited.

The students from grade 5 to 7 with a good number of parents and club members gathered at the venue.

The program was inaugurated by the Lions Club Governor, followed by other members of the club. The session proceeded with the seminar led by leading doctors who created awareness about cancer. It was a healthy interaction and parents had a lot of questions and doubts about the topic which was clearly explained by the doctors.

The event ended with tree plantations in the school playground followed by refreshments.

Bharathiyar's Birthday Celebration:

The great Tamil poet "Bharathiyar's Birthday" was celebrated in the school with a special assembly on 11-Dec-2022.

It's a tribute to respect for the great Tamil poet. The assembly was started with a Tamil song. Students from various classes sung poems, songs and performed dance.

A brief speech was delivered by the Tamil Teacher about the poet and his achievements.

Pongal Celebration:

The Pongal Celebration "The Thanks Giving" day was celebrated in a grand manner in our school.

On Jan 12th Friday 2023 the Pongal Celebration was planned and celebrated with lots of fun activities.

The program was started by Principal Welcoming the gathering. The day started with traditional way of making Pongal in the earthen pots with all the rituals. Parents were invited and students from all classes performed songs, skits, dance and delivered speech about Pongal. The program ended with the correspondent's message and wishes. The parents and students were distributed sweets. This day was celebrated in our school to promote and respect other cultures and traditions to have a harmony with the society when these students become tomorrow's citizens.

Handwriting Competition:

An English Handwriting competition was conducted on 12-Nov-2022 by one of the leading chemist shop in Vellore to promote the importance of Republic Day among students.

The competition was held for students from grade 3 to 5, the needed materials were provided and the competition was supervised by the teachers. Within the limited time of one hour the students were able to complete the given task. Students showed their patience and eagerness to show their best in the competition.

Kite Making Competition:

The kite making competition on 12-Nov-2022 was arranged for the children from grade 1 to 3. The students brought the materials for their activity. The competition was held in their respective classrooms with their teachers to supervise them. The participated children did their best to show up their talent.

Hindi Poem Recitation:

The Hindi Poem recitation was planned on 02-Dec-2022 to motivate the students of our National Language. The students from grade 1 to 5 took part in the competition. Hindi teachers supported the students and guided them to perform well.

A Day @ Mordana Dam: Our Outdoor Program and excursions provide our students on 26-Oct-2022 with the unique and powerful learning opportunity in taking the classroom outside and integrating reading, writing, science, geography, and mathematics with the natural setting that is our backyard. Parents are quite happy with the planning of each program that takes place in the school as it is working nicely together to produce a great experience for each student.

International Yoga Day:

We celebrated on June 21, International Yoga Day celebrates the physical and spiritual prowess that yoga has brought to the world stage. Girls welfare association made asanas like Ardha Padmasana, Padmasana, Tadasana.

While it is an important source of exercise and healthy activity millions join in and practice on a daily basis. For many, these routines are a way to connect the body, mind and soul in a way that has existed for centuries.

The idea of International Yoga Day was first proposed by Prime Minister Narendra Modi on September 27, 2014, during his speech at the UN General Assembly

Before starting yoga, new mats and yoga pants are bought. Those who are already skilled at yoga try out new combinations and introduce their friends to it. Special group yoga retreats are also offered by instructors.

International Olympic day:

We celebrated International Olympic day in our school on 22 June where G5 to G8 students formed the formation of Olympic flag in school ground.

"Sport always builds bridges and brings people together in peace and solidarity. On this Olympic Day, please join us as we call on everyone around the world give peace a chance"

International Olympic Day is celebrated on June 23 each year and was first observed in 1948. The Olympics is the world's largest international multi-sport event held every four years. Thousands of athletes and sportspersons from all across the world take part in various games and sports. The modern Olympic Games are inspired by the Greek's ancient Olympic Games held in Olympia, from the eighth century B.C. to the fourth century A.D. The first modern Summer Olympic Games were held in 1896 in Athens, Greece. Since its foundation, International Olympic Day has widened its audience and has adapted to various local specificities.

Teacher's day:

We celebrated Teachers Day on 5 September 2022 where students performed different activities for teachers.

"Today, on World Teachers' Day, we celebrate the critical role of teachers in transforming learners' potential by ensuring they have the tools they need to take responsibility for themselves, for others and for the planet. We call on countries to ensure that teachers are trusted and recognized as knowledge producers, reflective practitioners, and policy partners."

Road safety day:

Road safety day was organised by KSR Mytikas Public School on 21 January, given different safety measures and speech to students to avoid accidents many awareness were given.

Road safety day is celebrated to reduce deaths, injuries, and other casualties that may occur due to transport. It is celebrated to reduce deaths, injuries and other casualties that may occur due to machinery.

To save millions of lives that are endangered worldwide as road safety continues to be a significant concern, National Road Safety Week is celebrated from January 11 to 17 of every year to raise awareness to prevent death and injuries worldwide.

Women's day:

KSR Mytikas Public School organised Women's Day on 8th March for parents and students to give awareness and empowerment of women were students performed different activity. Students and parents participated in many games and our Chief Guest Ms. Radha mam given speech about parenting and also, we parents had interaction section with teachers.

International Women's Day, we need to ensure that women and girls benefit from the opportunities offered by the technological transformation – but also, and above all, we need to ensure that they can help shape it, on an equal footing.

World Children's Day:

World Children's Day was organised in KSR Mytikas Public School on 14 November, teachers performed many activities like dance, skit, awareness speech, games for students were their enjoyed a lot with teachers which made a connect with teachers.

World Children's Day was first established in 1954 as Universal Children's Day and is celebrated on 20 November each year to promote international togetherness, awareness among children worldwide, and improving children's welfare. Mothers and fathers, teachers, nurses and doctors, government leaders and civil society activists, religious and community elders, corporate moguls and media professionals, as well as young people and children themselves, can play an important part in making World Children's Day relevant for their societies, communities and nations.

Upcoming Events:

1. Nursery Sports Day – 15-Feb-2023 (Wednesday)
2. Nursery Outdoor Trip—24-Mar-2023 (Friday)
3. Annual Day— 15-Feb-2023 (Wednesday)
4. PTM-I —11-Oct-2023 (Wednesday)
5. PT-II — 07-Jan-2023 (Saturday)
6. Annual Examination— 17-Mar-2023 (Monday)
7. Open House— 13-Apr-2023 (Thursday)
8. School Opens for New Academic Session (2023-24)—03-Apr-2023 (Saturday)
9. Summer Vacation- 24-Apr-2023 (Monday)

We will keep a close eye on the progress, academically and otherwise so that the school stands for a holistic development of each student as per CBSE objectives.

Thank you for your commitment to our school and community. Please do not hesitate to contact me with any questions regarding this report or the school in general.

Respectfully submitted

K.JOSE GEO.

Principal